

Pi Kappa Alpha

Dodd Hall Board of Trustees Meeting

September 10, 2005-Homecoming

1. Call to Order/Welcome/Preamble-Terry Raulin
2. Secretary's Roll Call/Minutes-Roger Harris
3. House Improvements-Raulin/Bob Riebel/Bob Potts
4. Treasurer's Report-Steve Rohe
5. SMC and ThC Reports-Evan Hanser & Chris Schwert
6. Chapter Advisor Report-Riebel
7. Old and Current Business
 - Annual Gift Giving Update-Harris
 - May 2005 Pikes Peak & Annual Campaign Renewal Vote
 - Alumni Weekend June 2005 Results
 - Summer Outcome & Housing Contracts-Rohe
 - Web Site & Alumni Association Update-Harris
8. New Business
 - Alumni Golf Event-September 17, 2005-Sam Flannery
 - Alumni 1966-72 Reunion-10/21-23/05-Jim Robinson, Fred Szumlic, Dan Weinstein
 - Pennington/Capital Campaign Decision
9. Next Meeting-November 2005
10. Closing-Hanser
11. Homecoming Game & Activities

September 16, 2005

**Minutes of The Board of Trustees of Dodd Hall Meeting,
Saturday, September 10th, 10:00 a.m. 410 E. Church St, Oxford, OH 45056.**

- Trustees Present: Brothers Terry Raulin, Pres, Steve Rohe, Treas., Roger Harris, VP/Secy., Bob Riebel, Ch. Advisor, Walter Frank, Dan Weinstein, Sam Flannery, Fred Szumlic, Gil Stevens, Jim Robinson, Michael Grodhaus; Undergraduate Chapter members: Evan Hanser, SMC, Chris Schwert, ThC, Dave Burch, House Manager, Brian O'Grady, Alumni Affairs.
- Trustees Absent: Brothers Jasper, Ashworth, Huette, Potts, Davison, Hein, Graf, Carselle, Caver & Stratis.
- Br. Raulin called the meeting to order at 10:20 and the Preamble was recited by attending brothers.
- Secretary's Roll Call/Minutes-Roger Harris. Br. Harris did not read the past meeting minutes as they had been sent to everyone by e-mail and posted on the new website. No amendments or corrections were proposed. Br. Raulin accepted the minutes. Br. Harris introduced new Trustee Br. Grodhaus who gave his credentials as 1st Assistant Attorney General of Ohio.
- House Improvements-Raulin/Bob Riebel. Br. Raulin listed the most recent improvements made to the house which included landscaping work, new hallway rugs, new brass Pi K A letters on the outside front entrance wall and tile cleaning. The undergraduate members seem to be taking much better care of the house.
- Treasurer's Report: see attachments; Br. Rohe explained fixed room rents for repeat leases. He also explained Dodd Hall policy on payments as well as consequences of non-payment. We had a profit of \$6000+ from summer rentals.
- SMC Report: Br. Hanser stated there are 46 actives and 3 new pledges, with 25 brothers living in the house- a high. Greek Week is coming up this next week. The chapter has placed collection containers in over twenty Oxford businesses for Red Cross Hurricane Katrina relief. A website is on the internet which will result in rebates from purchases by brothers and alumni back into the chapter treasury. The url is: _____ . The PKA Regional consultant, Matthew T. Greco, is due this week for evaluation of the chapter. Chapter Advisor, Br. Riebel will be meeting with him to discuss his findings. The chapter GPA is still in the lower third of the overall fraternity average, but is up from the previous year. A general discussion of Trustees ensued, stressing the chapter work toward "most improved" and "high GPA" as goals, as well as considering the rushees' GPAs. Br. Riebel discussed the problems with chair bases breaking and replacing them with sturdier metal bases versus the members providing their own chairs and Dodd Hall supplying chairs for the study room. Br. O'Grady discussed plans for Rush. Bureaucracy has delayed the chapter being assigned a road to maintain. Br. Grodhaus will assist in eliminating some of the red-tape involved. Br. Raulin also suggested getting a similar arrangement with the town of Oxford. Br. Harris suggested getting ads on websites frequented by students to further increase the chapter's exposure to potential rushees. Two were mentioned: facebook.com and collegehumor.com.

- ThC Report: See attached report. Br. Schwert announced a 94% collection rate on dues; 3 brothers have acceptable financial plans. Accountability is vastly improved. Br. Schwert explained problems with past filings of 2002 and 2003 tax forms 501C7. Br. Rohe will coordinate the chapter's future filings to coincide with Dodd Hall's filings on November 15th. Several undergraduates' relatives are advising Br. Schwert on his appeal of the assessed IRS penalties.
- Chapter Advisor Report: Br. Riebel led a discussion on ice machine purchase. He will be meeting with the PKA Regional consultant, Matthew T. Greco, this week. We will be holding a joint meeting with the undergraduates, with pizza and soft drinks, to get to know each other.
- Annual Campaign: Br. Raulin explained the difference between the annual campaign, which is ongoing, and the Pennington major capital fundraiser. Br. Harris reported that this past annual campaign brought in \$14,265.00 from 104 alumni. The costs of this are as follows: \$5000 to be paid to Pennington in 2 installments (upon renewal and in March 2006). A deposit of \$1000 will carry over from this year. Printing and postage will be much less than originally, as the Pikes' Peaks will be posted on the DGAA website and hard copies will only be mailed to alumni who do not have e-mail and for whom we have verified addresses. Br. Harris has a very accurate database, with only about 160 "lost" alumni. He estimated that production/postage costs would be \$500 or less, rather than the \$5000 it was this past year. Br. Raulin reiterated the figures and stated that the non-financial benefits were well worth the expenditure. More alumni are getting back in touch with positive comments. A vote to renew the Pennington contract for the annual campaign and the production of two Pikes' Peaks magazines and two information update mailings was unanimously approved. Br. Harris announced the upcoming Pikes' Peak will go out in early December, to allow for inclusion of the Golf Outing and Reunion. A discussion of whether to go ahead with the capital campaign ensued. Keeping in mind that Pennington will be reaping a sizeable fee for their efforts, it was decided to keep this item on the agenda and make a decision next spring, when we've established a steady record of improvements, more alumni are providing positive feedback and the chapter has had a chance to increase its size, and our chances of raising an appropriate amount is enhanced. Br. Harris will continue to work with a local architect to create more accurate renderings and associated accurate cost estimates, so we can be more goal-oriented in our fund-raising efforts. Br. Harris announced that over 235 alumni have registered on the new website. He stressed that Trustees need to visit the site regularly, as new items are being added all the time. He asked that Trustees do more to promote the website through personal contacts with the alumni they are familiar with.
- Br. Rohe explained summer rentals and the lease. Br. Grodhaus has done a legal review of the lease and explained his recommendations.
- Br. Flannery explained the response for e-mailings about the Golf Outing. He inquired whether, in the future, this could be combined with some aspect of fund-raising or charitable effort. Further ideas included a weekend setting with more than one round of play. Times are: gather at 10:15 at Hueston Woods golf course with tee-times between 11 and 12 a.m.

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- Br.s Weinstein, Robinson & Szumlic discussed the Reunion plans. So far, 46 brothers have confirmed their plans. Undergraduates are invited to the cookout at the house on Saturday afternoon. Br. O'Grady will coordinate attendance of the chapter. More promotion of the reunion is planned in the coming month, including phoning uncommitted alumni.
- Br. Raulin praised House Manager Dave Burch's efforts at maintaining the house. He was awarded a check for \$300 for his superb efforts.
- New Business: Br. Riebel suggested that the Scholarship Fund receive donations from Dodd Hall for financial assistance for the chapter officers to attend national meetings and leadership conferences. The chapter already assesses each member \$25.00 for the fund.
- The next meeting will be November 12, 2005.
- Br. Hanser led the attendees in the closing Pledge to Pi Kappa Alpha.
- The meeting was adjourned at 12:30 p.m. by Br. Raulin. A homecoming cookout followed the meeting.

TREASURER'S REPORT

**EXPENSE BUDGET FALL 2005
9/1/2005 Through 12/31/2005**

PKA Alumni Pennington EXPENSE	2,500.00
PKA MISCELLANEOUS	200.00
PKA MORTGAGE/ INTEREST -	8,200.00
PKA REAL ESTATE TAXES(accrual)	2,600.00
PKA REPAIRS MAINTENANCE	2,000.00
PKA SERVICES	250.00
PKA SUPPLIES	200.00

PKA UTILITIES-	
ELECTRIC	2,700.00
GAS	2,000.00
PKA INTERNET SERVICES	400.00
WATER SEWER RUB	1,500.00

TOTAL PKA UTILITIES- 6,600.00

TOTAL MANDATORY EXPENSES \$ 22,550.00

PROJECTED CASH FLOW FORECAST

CASH ON HAND 9/01/05	\$76,324
LESS HOUSING DEPOSITS	<u>(\$10,500)</u>
AVAILABLE CASH FOR OPERATIONS	\$ 65,824
FALL MANDATORY EXPENSES	<u>(\$22,555)</u>
AVAILABLE CASH FUNDS	\$ 43,269
CAPITAL MAINTENANCE PROJECTS	(\$16,000)
NATIONAL LOAN PARTIAL PAY OFF	<u>(\$15,000)</u>
CASH ON HAND PROJECTED 12/31/05	<u>\$ 12,269</u>

**DODD HALL, INC.
FINANCIAL STATEMENTS
YEARS ENDING 2004**

	8/31/05	<u>12/31/04</u>	<u>12/31/03</u>	<u>12/31/02</u>
<u>ASSETS</u>				
CASH(CHECKING/SAVINGS)	76,324	\$24,991	\$37,367	\$28,359
FURNISHINGS	9614	9614	9614	6420
BUILDING IMPROVEMENTS	115,533	115533	115533	108576
BUILDING	751277	751277	751277	655828
LAND	42500	42500	42500	42500
<u>TOTAL ASSETS</u>	<u>\$995,248</u>	<u>943,915</u>	<u>\$956,291</u>	<u>\$841,683</u>
<u>LIABILITIES</u>				
MORTGAGE,DUE DEC 2025	\$303,989	\$304,510	\$310,000	\$50,488
OTHER NOTES	0	0	0	\$201,204
PKA NATIONAL LOAN	\$20,000			
<u>TOTAL LIABILITIES</u>	<u>\$323,989</u>	<u>\$304,510</u>	<u>\$310,000</u>	<u>\$251,692</u>
<u>EQUITY</u>	<u>\$671,259</u>	<u>\$639,405</u>	<u>\$646,291</u>	<u>\$589,991</u>
<u>TOTAL LIABILITIES/EQUITY</u>	<u>\$955,248</u>	<u>\$943,915</u>	<u>\$956,291</u>	<u>\$841,683</u>

**DODD HALL ,INC.
INCOME/ EXPENSE STATEMENT
FOR YEARS ENDING 8/31/2005**

	UPDATE			
	8/31/05	12/31/04	12/31/03	12/31/02
<u>INCOME</u>				
CHAPTER RENT	\$100,220	\$76,350	\$64,175	\$10,000
INTEREST INCOME	69	47	74	291
DEPOSITS/DONATIONS EDUCATIONAL		7265	6780	58
Alumni Donations	11,747			
INSURANCE / PROCEEDS			45159	373396
MORTGAGE CLOSING			3992	0
VENDORS REFUNDS			874	1500
MISCELLANEOUS INCOME			1310	0
PKA NATIONAL LOAN PROCEEDS	2,000			
 TOTAL INCOME	<u>\$114,036</u>	<u>\$83,662</u>	<u>\$122,364</u>	<u>\$385,245</u>
<u>EXPENSES</u>				
MORTGAGE INTEREST EXPENSE	15,854	\$19,793	\$19,548	\$4,902
REAL ESTATE TAXES	7,681	7571	4924	5292
INSURANCES	11,389	9601	10028	6858
REPAIRS /MAINTENANCE	6,879	16332	6593	0
UTILITIES/SERVICES	16,608	18356	13986	12544
MISCELLANEOUS EXPENSE	2,332	2534	10985	0
CAMPAIGN/ ALUMNI EXPENSE	1,537	16915	0	0
BUILDING LOAN-MORTGAGE	520	5490		
 TOTAL EXPENSES	<u>62,800</u>	<u>\$96,592</u>	<u>\$66,064</u>	<u>\$29,596</u>
EXCESS INCOME OVER EXPENSES	<u>\$53,436</u>	<u>(\$12,930)</u>	<u>\$56,300</u>	<u>\$355,649</u>

Pi Kappa Alpha International Fraternity
Delta Gamma July 1, 2005 – June 30, 2006 Master Operating Budget

Income	2005-2006 Fall Semester			2005-2006 Spring Semester			2005-2006 Projected Net Income		
	Number	Amount	Semester Total	Number	Amount	Semester Total	Number	Amount	
Initiate Dues (In House)	24	\$595.00	\$14,280.00	24	\$595.00	\$14,280.00	48	\$595.00	\$28,560.00
Initiate Dues (Out of House)	20	\$565.00	\$11,300.00	20	\$565.00	\$11,300.00	40	\$565.00	\$22,600.00
Initiate Dues (Abroad)	1	\$250.00	\$250.00	1	\$250.00	\$250.00	2	\$250.00	\$500.00
Pledge Dues	0	\$525.00	\$0.00	15	\$525.00	\$7,875.00	15	\$525.00	\$7,875.00
Fundraising		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00
Other Income		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00
Total Income	Fall Semester		\$25,830.00	Spring Semester		\$33,705.00	Year Total		\$59,535.00
Non-Discretionary Expenses	2005-2006 Fall Semester			2005-2006 Spring Semester			2005-2006 Projected Fixed Expenses		
	Number	Amount	Semester Total	Number	Amount	Semester Total	Number	Amount	Year Total
Debt Retirement (PIKA Operating Fund)		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00
Debt Retirement (Local Creditors)		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00
Annual Chapter Assessment			\$1,300.00			\$1,300.00			\$2,600.00
LPP Assessment			\$3,000.00			\$3,000.00			\$6,000.00
Membership Fees	0	\$260.00	\$0.00	15	\$260.00	\$3,900.00	15	\$260.00	\$3,900.00
Garnet & Gold Handbooks	0	\$10.00	\$0.00	15	\$10.00	\$150.00	15	\$10.00	\$150.00
Pledge Pins	0	\$5.00	\$0.00	15	\$5.00	\$75.00	15	\$5.00	\$75.00
Initiate Badges	0	\$10.00	\$0.00	15	\$10.00	\$150.00	15	\$10.00	\$150.00
IFC Dues (Current Members)	44	\$13.00	\$572.00	44	\$13.00	\$572.00	88	\$13.00	\$1,144.00
IFC Dues (New Members)	0	\$38.00	\$0.00	15	\$38.00	\$570.00	15	\$38.00	\$570.00
Pike University Reserve	44	\$10.00	\$440.00	59	\$10.00	\$590.00	103	\$10.00	\$1,030.00
Composite		\$575.00	\$575.00		\$575.00	\$575.00		\$575.00	\$1,150.00
Officer Salaries		\$300.00	\$300.00		\$300.00	\$300.00		\$300.00	\$600.00
Website		\$200.00	\$200.00		\$200.00	\$200.00		\$200.00	\$400.00
Billing Service Finance Charge		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Reserve Fund		3.00%	\$774.90		3.00%	\$1,011.15		3.00%	\$1,786.05
A/R Contingency from Income		5.00%	\$1,291.50		5.00%	\$1,685.25		5.00%	\$2,976.75
Total Non-Discretionary Expenses	Fall Semester		\$8,453.40	Spring Semester		\$14,078.40	Year Total		\$22,531.80
Discretionary Expenses	2005-2006 Fall Semester			2005-2006 Spring Semester			2005-2006 Projected Variable Expenses		
	Amount	Semester Total	Average	Amount	Semester Total	Average	Amount	Year Total	
Alumni Relations	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$700.00	
Athletics	\$600.00	\$600.00	\$600.00	\$800.00	\$800.00	\$800.00	\$700.00	\$1,400.00	
Brotherhood / Communications	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00	\$1,500.00	
Campus Involvement	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$1,200.00	
Community Service	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$300.00	
Continuing Education	\$80.00	\$80.00	\$80.00	\$120.00	\$120.00	\$120.00	\$100.00	\$200.00	
Executive Council	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$500.00	
Fundraising	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$1,000.00	
House Improvement	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$1,300.00	
House Manager	\$1,050.00	\$1,050.00	\$1,050.00	\$1,050.00	\$1,050.00	\$1,050.00	\$1,050.00	\$2,100.00	
Philanthropy / Public Relations	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$1,200.00	
Pledge Education	\$0.00	\$0.00	\$0.00	\$700.00	\$700.00	\$700.00	\$350.00	\$700.00	
Risk Awareness	\$75.00	\$75.00	\$75.00	\$150.00	\$150.00	\$150.00	\$112.50	\$225.00	
Ritual	\$150.00	\$150.00	\$150.00	\$250.00	\$250.00	\$250.00	\$200.00	\$400.00	
Rush	\$1,500.00	\$1,500.00	\$1,500.00	\$750.00	\$750.00	\$750.00	\$1,125.00	\$2,250.00	
Scholarship	\$100.00	\$100.00	\$100.00	\$300.00	\$300.00	\$300.00	\$200.00	\$400.00	
Social & Sorority Relations	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$16,000.00	
Special Event : Mom's Weekend	\$300.00	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$150.00	\$300.00	
Special Event : Dad's Weekend	\$100.00	\$100.00	\$100.00	\$200.00	\$200.00	\$200.00	\$150.00	\$300.00	
Special Event : Formal	\$1,500.00	\$1,500.00	\$1,500.00	\$3,000.00	\$3,000.00	\$3,000.00	\$2,250.00	\$4,500.00	
Top Secret Fund	\$71.60	\$71.60	\$71.60	\$456.60	\$456.60	\$456.60	\$264.10	\$528.20	
Total Discretionary Expenses	Fall Semester		\$17,376.60	Spring Semester		\$19,626.60	Year Total		\$37,003.20
Net Profit/Loss	Fall Semester		\$0.00	Spring Semester		\$0.00	Year Total		\$0.00

Delta Gamma Master Operating Budget Legend	
Category Description	Membership Related Variable
Variable Controlled By Treasurer	Category Total
Variable Controlled By Nationals	Created By: Christopher M. Schwert