

# MEETING MINUTES

**October 23, 2004**

**Minutes of the Board of Trustees of Dodd Hall Meeting, Saturday, October 23rd, 11:00 a.m., 410 E. Church Street, Oxford, OH 45056.**

- ◆ Trustees Present:  
Brothers Terry Raulin, Pres., Roger Harris, Secy., Bob Riebel, Ch. Advisor, Eric McCarty, Fred Szumlic, Walter Frank, Hal Jasper, Ed Huette, Dr. Dan Weinstein.  
Undergraduate chapter members: Brandon Rawot, SMC, Evan Hanser, ThC, Matthew Simon, Dan Feldman, Brian O'Grady.  
Trustees Absent: Brothers Rohe, Ashworth, Flannery, Potts, Hein, Eddy, Carselle, Davison, Graf, Mowrey, Stevens.
- ◆ The meeting was called to order by Vice President Terry Raulin with opening comments regarding the condition of the house in preparation for homecoming and lack of homecoming mailing, the latter due to confusion regarding mailing list. A mailing was sent by Pennington to all alumni for updated information. Approximately 250 responses have been received so far. Br. Harris suggested that all undergraduate positions be filled with two chapter members of different years in order to insure continuity of efforts and to minimize problems with transition from year to year.
- ◆ Secretary's Report: Both the previous meeting's minutes and current treasurer's report had been sent by e-mail. Br. Harris asked for additions or corrections. The reports were accepted as published. Br. Raulin discussed minimum TWO-MEETING attendance requirement for Trustees. One unnamed Trustee has not been to any meeting in four years. There are now four meetings each year; however much business is possible using e-mail. Trustees must call or e-mail the secretary if they can not attend a given meeting. Br. Harris reiterated that last meeting's minutes stated the minimum attendance requirement. If the unnamed absentee/Trustee has not attended, a letter will be sent asking that the Trustee resign from Dodd Hall if he is no longer interested or can't make meetings.
- ◆ Homecoming Update: Undergraduates will be having a barbecue beginning at 4:00 p.m., due to the football game starting at 7:00 p.m. Brats, hot dogs, hamburgers and beverages will be served. Brother O'Grady explained the lack of homecoming mailing and confusion over a mailing list. Br. Raulin stressed that only two days were important for having the house cleaned: Parents' Weekend and Homecoming. Br. Harris stressed the importance of the chapter maintaining an updated alumni data base. He further recommended that both the undergraduate and alumni web-sites be interactive to allow alumni to update their personal information, similar to the National Pike website.
- ◆ SMC/THC Reports:  
Brother Rawot reported that six new members were initiated last night, bringing the total membership to 41. Two brothers had resigned due to financial difficulties. Informal rush has begun with coke dates and other functions. Due to a change implemented by the IFC in registration of rushees, the available pool is down to 290 campus-wide, instead of the usual 900. However, Br. Rawot feels that once the problems with on-line registration have been solved, the projected rushees will be about 150. The goal is to offer bids to 20-30 freshmen. With normal levels of attrition, that should result in a membership of 60-70 after initiation. The past graduating class was 26, greatly reducing the active chapter roll. However, a

positive trend is predicted to continue in the near future. Twenty-four brothers are living in the house. Currently 100% of dues have been paid. However, some alumni still owe the chapter moneys. Br. Rawot does not feel small claims court is the way to proceed with collecting these moneys. In response to Br. Huette query of the total Accounts Receivable, Br. Rawot reported about \$18,000. Br.s Huette and Harris will try to collect this amount. The chapter is financially current with the National fraternity. Dining room tables loaned to another fraternity are to be returned in the coming week.

◆ Chapter Adviser's Report:

Br. Riebel states he will be attending more chapter meetings. Appropriate IRS tax forms have been filed. He asked that Br. Burch, house manager, consult with undergraduate chapter members and develop a "wish list" of improvement projects to be considered. Discussion on the scheduling of striping the parking lot ensued. The brothers will be notified that all cars not moved next weekend will be towed away. Striping will be scheduled for Oct. 30<sup>th</sup>. The cost of striping was included in the resurfacing contract and will not be an added expense. The striping is needed to maximize the numbers of cars able to park in the lot, and represents a source of income.

- ◆ Dream Team: Discussion ensued of the on-going Pennington efforts. A Focus Group will meet at Br. Harris' house Oct. 30<sup>th</sup> at 11:00 a.m. Pennington has sent out a mailing to people attending the Focus Group. Br. Harris is expecting J. Elliott to provide renderings of possible additions to the house. Mr. Elliott is a Miami U. faculty member recommended by Br. Hal Jasper. The basic concept is an "H-shaped" house, with expansion of the front and rear of the house, but maintaining the current parking area. The rear addition will be built over the parking area. Br. Riebel will also get a second set of renderings from architect Roland Smith. Br. Harris stated that we should concentrate on an addition to the existing house, as he felt the purchase of the adjoining properties would cost over \$1 million dollars, would not give any return on investment, and fund-raising would fall short of what the new property and construction would ultimately cost. An addition to the existing house would enable room rents to continue during construction.

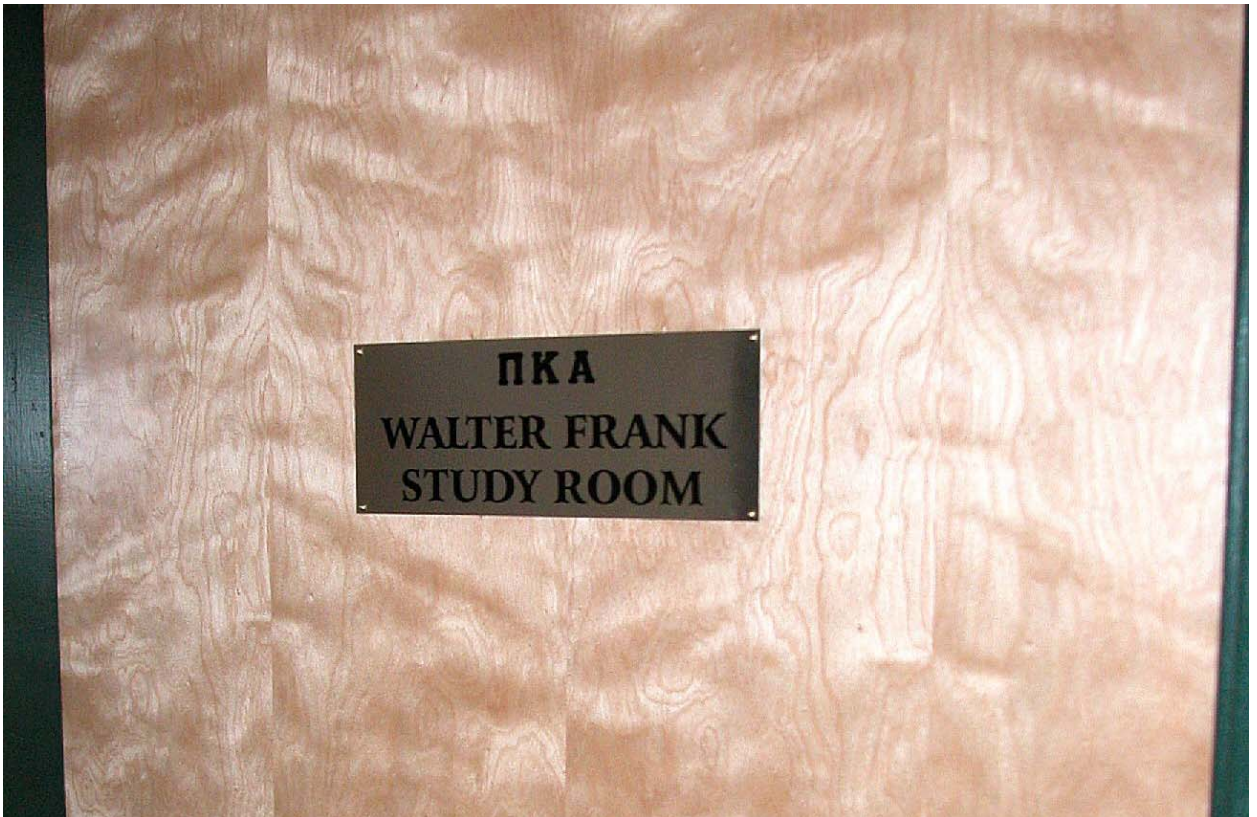
◆ Old/Current Business:

- ◆ Br. Harris reported on the mini-reunion last weekend. About 60 alumni and wives met at Mac & Joe's Friday night. Some brothers golfed Saturday morning, despite inclement weather. About 100 people attended a barbecue at the house Saturday afternoon, and 88 attended a dinner at the Hamiltonian Hotel Saturday evening. About 60 people attended the Sunday morning buffet breakfast before returning home. Alumni came from all over the country. Special hotel and car rental rates were available. National Alumni Director Eddie Scott gave a talk Saturday evening on the state of Pi K A and the Greek System in general. Pictures of the events will be posted on line as well as included in the upcoming newsletter. Br. Harris recommended that more mini-reunions should be planned and volunteered to work with others in planning such events. He also recommended that the house enroll in an ATT calling plan, which costs \$25 per month for unlimited calls. This would enable the house to update their alumni database and maintain contact with alumni. Dodd Hall could subsidize the fee. Alumni attending the reunion collected \$2565.00 for the house. Br. Harris also thanked Br. Jasper for his four decades of service to Delta Gamma and Dodd Hall.

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◆ Awards:

Br. Raulin presented awards to Br. Walter Frank for his financial support and tireless efforts as a Dodd Hall Trustee. Br. Frank was the donor of funds to create a study room in the house. A plaque was attached to the study room door and Br. Frank was given a desk clock with engraved plaque. Br. Raulin next presented the Hal Jasper Award to Br. Eric McCarty in recognition of his involvement with Delta Gamma Chapter and Dodd Hall for four decades.



Br. Frank then presented the following recommendations for further awards:

1. Proposed that Dodd Hall, Inc create an annual award for one or more alumni who have made a significant contribution to the chapter. The recognition would be a framed picture with a legend below depicting the biographical information and why the individual is being given the award. The picture would be hung in either the chapter or study room. The first nominee is Br. James Stethem. So moved by Br.

- Frank; seconded by Br. Harris and vote of acclamation. Marilyn Stethem will be invited to the award ceremony. Future alumni to be considered for the award include Don Andrews & Dave Caldwell.
2. Nomination of Br. Donald Harrington for distinguished alumnus award. Discussion ensued. Br. Harrington is already a recipient of the Dr. Fred Joyner Award. Br. Harris will send a congratulatory letter to Br. Harrington for his nomination to the Ohio Veterans Hall of Fame. Br. Harris nominated Br. Matthew Klein, who was recently made Dean of Arts and Sciences College of Ferris State University. Br. Harris will be notifying the Shield & Diamond of both Br.s Harrington's & Klein's achievements.
  3. Proposed that Dodd Hall create an annual award for one or more undergraduate chapter members who made a significant contribution to the development of the chapter. Further criteria should be academic achievement and contribution to the university community. The chapter officers and Adviser Riebel will meet and nominate the proposed recipient(s) prior to the next Dodd Hall meeting in January.

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Further discussion ensued concerning the chapter scholarship fund, which has paid for members to attend the National Leadership Summit. Currently, about \$1000 is donated to the chapter each year. This is awarded to one or two undergraduates. The Tom Pace Rush Award will be reinstated for the undergraduate chapter member who most positively effects rushing efforts.

◆ New Business:

The house fire truck has been fixed up at the urging of the Town of Oxford. Discussion ensued concerning the tradition of having a fire truck at the house. Br.s Brandon Rawot, Matt Simon & Roger Harris will look into either repairing or replacing the current truck.

Br. Harris requested that some of the funds donated in his name in recognition of his reunion efforts be used to purchase a crest for the entrance to the house. This was approved unanimously.

Discussion ensued regarding the length of the meetings. Some Trustees had objected to the duration of the meetings. Suggestions of how to limit the meetings were proposed. Br. Harris felt that 3 hour meetings weren't too bad, as we were discussing a lot of important items which had a major impact on the fraternity's future. He opined that 6-12 hours of efforts each year by Trustees was not asking a lot. Br.s Frank, McCarty and Raulin offered suggestions regarding limiting discussion times and announcing those times on the agenda distributed prior to each of the meetings.

Br. Raulin suggested that future meetings be opened with a recitation of the fraternity preamble and ended with the closing pledge.

The meeting was adjourned at 2:00 p.m.

The next meeting will be January 15, 2005 at 10:00 a.m.

**PLEASE REPORT ERRORS or CORRECTIONS TO Br. Harris :**  
[wholetooth@aol.com](mailto:wholetooth@aol.com)

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Correction to Treasurer's Report

**OCTOBER 23 2004**  
**BALANCE SHEET**  
**DODD HALL INC.**

	10/23/04	12/31/03	12/31/02
<b><u>CASH</u></b>			
DODD HALL CHECKING	26,198.15	25,581.15	28,359.00
DODD HALL SAVINGS	9,300.63	11,785.85	N/A
Reunion Donations	2,565.00		
<b>TOTAL CASH ACCOUNTS</b>	<b><u>38,063.78</u></b>	<b><u>37,367.00</u></b>	<b><u>28,359.00</u></b>
<b><u>ASSET ACCOUNTS</u></b>			
BUILDING IMPROVEMENTS	115,533.00	115,533.00	108,576.00
FURNISHINGS	9,614.00	9,614.00	6,420.00
LAND	42,500.00	42,500.00	42,500.00
PKA BUILDING	751,277.00	751,277.00	655,828.00
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<b>TOTAL ASSET ACCOUNTS</b>	<b><u>918,924.00</u></b>	<b><u>956,291.00</u></b>	<b><u>841,683.00</u></b>
<b><u>LIABILITY ACCOUNTS</u></b>			
PKA BUILDING LOAN	310,000.00	310,000.00	251,692.00
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<b>TOTAL LIABILITY ACCOUNT</b>	<b>310,000.00</b>	<b><u>310,000.00</u></b>	<b><u>251,692.00</u></b>
<b><u>EQUITY</u></b>	<b><u>644,422.78</u></b>	<b><u>646,291.00</u></b>	<b><u>589,991.00</u></b>

